

Part-time Program Delivery Schedule

Business Fundamentals (BSFN)

Ontario College Certificate

Summer 2024

ONLINE

Graduation Requirements: 9 Program Courses, 2 Communications Courses, 1 General Education Course

Recommended Course Sequence – 2 courses per semester			
Semester	Course Code	Course Name	Term
Sem 1	BUSI1001	Organizational Behaviour	Summer 2024
Sem 1	COMP1003	Microcomputer Applications	Summer 2024
Sem 1	COMMxxxx	Communications Course CHOOSE one of the courses below: COMM1016 COMM1024	Fall 2024
Sem 2	HURM1000	Human Resources Management Foundations	Fall 2024
Sem 1	ACCT1000	Financial Accounting Principles 1	Winter 2025
Sem 2	MKTG2043	Professional Edge (ODE)	Winter 2025
Sem 1	MATH1002	Mathematics of Finance	Summer 2025
Sem 2	COMM2xxxx	Communications Course – 2000s level (see below)	Summer 2025
Sem 1	MKTG1000	Introduction to Marketing	Fall 2025
Sem 2	ECON1004	Microeconomics (ODE)	Fall 2025
Sem 2	BUSI1015	Building and Maintaining Customer Relations (ODE)	Winter 2026
Sem 2	GNEDxxxx	General Education Course	Winter 2026

As a part-time student, you can take up to 3 courses each semester. You can create your own plan!

2000s Level or Second COMM course:

- Media Relations ([COMM2014](#))
- Proposal Writing ([COMM2015](#))
- Work Environment Communication ([COMM2017](#))
- Virtual Communication ([COMM2019](#))
- Technical Communication ([COMM2020](#))
- Dynamic Presentations ([COMM2021](#))
- The Visual World ([COMM2022](#))
- Culture and Communication ([COMM2023](#))
- Communications 2 (ODE) ([COMM2025](#))

Questions?

Business Fundamentals Coordinator

Part-time Studies Manager



Chris McBrien
Chris.McBrien@GeorgianCollege.ca

Jenny Wilcox
Jenny.wilcox@georgiancollege.ca