

**FREE  
ONLINE**  
course

# WORKPLACE COMMUNICATION SKILLS FOR BUSINESS

Occupation-specific Language Training (OSLT)

## Communicating in the Business Sector in Ontario

### Virtual platform: Zoom

Oct. 29 to Dec. 9, 2023 | Saturdays, 9 to 10 a.m.

- Explore relevant cultural concepts and how to adapt communication to suit your purposes.
- Improve skills for gathering and sharing information in the workplace.
- Make presentations in the workplace.
- Use the telephone and email effectively.

Take this module as a stand-alone course or complete the equivalent of a full classroom-based OSLT Workplace Skills for Business course when you take the other two modules:

- Communicating in the Business Sector in Ontario and Managing
- Workplace Interactions in Ontario

## Requirements:

- You have training or experience in accounting, finance, entrepreneurship, project management, or sales and marketing.
- You have a valid language proficiency of at least level 6 in Canadian Language Benchmarks (CLB).  
**Contact us to book a free assessment.**
- You must be a permanent resident, convention refugee or a protected person who lives in Ontario.

*All Ukrainian temporary residents and their dependents in Canada who meet the above requirements are deemed eligible persons.*

**Seating is limited.  
Register today!**

### CONTACT US:

[GeorgianCollege.ca/oslt](https://GeorgianCollege.ca/oslt)

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[f facebook.com/oslt.courses](https://facebook.com/oslt.courses)

**OSLT** Occupation-specific  
Language Training

**FLAP** Formation linguistique  
axée sur les professions

  
COLLEGES | COLLÈGES  
ONTARIO | ONTARIO

 **Georgian**

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