

**FREE  
ONLINE**  
course

# WORKPLACE COMMUNICATION SKILLS FOR BUSINESS

## Occupation-specific Language Training (OSLT)

### Accessing the Business Job Market in Ontario

#### Virtual platform: Zoom

Sept. 17 to Oct. 28, 2023 | Saturdays, 9 to 10 a.m.

- Conduct research to support your job search: labour market trends, occupational requirements, pathways for working in your occupation, networking opportunities and helpful resources.
- Analyze job ads to better understand what employers are looking for and how to tailor an application and introduce yourself in the job search context.
- Describe your professional experience and present your knowledge, skills and attributes effectively.
- Create a plan for moving forward in a job search.

Take this module as a stand-alone course or complete the equivalent of a full classroom-based OSLT Workplace Skills for Business course when you take the other two modules:

- Communicating in the Business Sector in Ontario and Managing
- Workplace Interactions in Ontario

### Requirements:

- You have training or experience in accounting, finance, entrepreneurship, project management, or sales and marketing.
- You have a valid language proficiency of at least level 6 in Canadian Language Benchmarks (CLB).  
**Contact us to book a free assessment.**
- You must be a permanent resident, convention refugee or a protected person who lives in Ontario.

*All Ukrainian temporary residents and their dependents in Canada who meet the above requirements are deemed eligible persons.*

**Seating is limited.  
Register today!**

#### CONTACT US:

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**OSLT** Occupation-specific  
Language Training

**FLAP** Formation linguistique  
axée sur les professions

  
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 **Georgian**

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